

<b>Committee</b>	STANDARDS & ETHICS COMMITTEE
<b>Date and Time of Meeting</b>	THURSDAY 12 JANUARY 2006 AT 4.00PM
<b>Venue</b>	FUNCTION ROOM A, CITY HALL, CATHAYS PARK, CARDIFF
<b>Membership</b>	Independent Members - Dr Barry Morgan The Archbishop of Wales/The Bishop of Llandaff, David Hughes, Patricia Jenkins, Elaine Moore and Akmal Hanuk  Community Councillor David Suthers  County Councillors Griffiths, James and Owens

1. Terms of Reference

- (a) To monitor and scrutinise the ethical standards of the Authority, its Members, employees and any associated providers of the Authority's services and to report to the Council on any matters of concern.
- (b) To advise the Council on the content of its Ethical Code and to update the Code as appropriate.
- (c) To advise the Council on the effective implementation of the Code including such matters as the training of Members and employees on the Code's application.
- (d) To consider and determine the outcome of complaints that Councillors and co-opted members have acted in breach of the Code in accordance with procedures agreed by the Standards Committee, including the imposition of any penalties available to the Committee.
- (e) To oversee and monitor the Council's Whistleblowing procedures and to consider ethical issues arising from complaints under the procedure and other complaints.

- (f) To grant or refuse requests for dispensations in respect of Members' interests under the Members' Code of Conduct in accordance with the relevant statutory provisions.
  - (g) To consider whether individuals should be determined as vexatious or persistent complainants under relevant procedures.
  - (h) To recommend to Council and the Cabinet any additional guidance on issues of probity.
  - (i) To hear and determine any complaints of misconduct by Members or a report of the Monitoring Officer, whether on reference from the Ombudsman or otherwise.
  - (j) To recommend the provision to the Monitoring Officer of such resources as he/she may require for the performance of his/her duties.
2. Declarations of Interest- to be made at the start of the agenda item in question, in accordance with the Members' Code of Conduct.
  3. Minutes – To approve as a correct record the Minutes of the meeting held on 21 November 2005 – copy attached
  4. Presentation by Monitoring Officer on decision making arrangements within the Council.
  5. Good Governance Standards – Report of the Monitoring Officer
  6. Monitoring Officer - Verbal Update
  7. Work Programme – report of Monitoring Officer (copy attached)
  8. Allocation of Council meetings to decide which meetings Members of the Standards and Ethics Committee wish to attend as observers
  9. Date of Next Meeting – 14 March 2006 at 4.00 pm

KATE BERRY  
Chief Legal & Democratic Services Officer

CTTC/VAD  
5 January 2006  
Tel. no. 20 872567  
Email: VaDavies@cardiff.gov.uk